

FTU

Enrolment in FTU training course

Fax: +49 721 608-24857

Number of course:	
Title of course:	
Date of course:	
Course fee:	

Name, First Name(s):		Title(s):	
E-Mail:		Telephone:	
Date of birth*:		Place of birth*:	
Private address*:			

Staff member of KIT – Large-scale research area:

Personnel ID:		Organisational Unit:	
Cost centre:		Project/Cost unit:	

Staff member of KIT – University area and other companies:

Company:	
Company address:	

Date:	 Signature of participant Signature of head of unit
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Registrations are processed and confirmed in the order of receipt by FTU. A course certificate is issued after completion of the course and receipt of the registration fee. Cancellation must be sent in writing to FTU. In case of cancellation later than three weeks before the start of the course, a service charge of 50% of the invoice total will be charged. Upon failure to attend the course without advance written notice of cancellation, the total amount of the invoice is due for payment.

Data protection: Course participants' personal data are processed on the basis of the EU General Data Protection Regulation (GDPR) for correspondence purposes and preparation of the participants' individual training documents. Private addresses and dates of birth are required for issuing certificates of successful course attendance acknowledged by the regulatory authorities, and for obtaining clearance to enter KIT - Campus North (access to the canteen, site visits).